

Call for international courses 2018

Teaching and training are an essential part of the work of each institute member of the Institut Pasteur International Network (IPIN).

Each year the Pasteur International Network Association issues a call for proposals for 10 to 20 courses and training workshops aimed at post-graduate students and young scientists from the Network and any other research institutions (universities, public health agencies, governmental organisations etc.).

The call for proposals to organize international courses in 2018 is open until May 28th, 2017.

The courses coordinators are invited to submit their complete proposal **on-line only** at <http://cours.pasteur-international.org/?lg=en>

1. Call agenda

- 24 March – 28 May 2017: open call on-line
- 29 May – 31 August: external evaluations
- September: Meeting of the selection committee, composed by: 5 regional representatives of the IPIN; Institut Pasteur: Department of International Affairs; Executive Direction for Education; Pasteur International Network Association
- 19-22 September: approval of the selection by the Association's Board, information to the General Assembly
- October 2017: Results announcement
- 2018: Courses execution

2. Objectives to be reached by the proposed courses

- Provide additional training to scientists at different stages of a scientific career
- Strengthen scientific relationships between scientists within the Institut Pasteur International Network (IPIN)
- Respond to research and public health priorities in different parts of the Institut Pasteur International Network
- Bring together world leaders and young researchers for discussion and generation of innovative projects. Increase the awareness of other top institutions on emerging fields
- Develop partnerships with Universities and encourage graduate courses

3. Eligible types of courses

- Postgraduate courses (Size of about 20-40). The focus should be on training young scientists on selected topics by combining some practical work with top-quality lectures and rely on innovative learning strategies.
- Workshops (Size of about 20). The focus should be on cutting-edge techniques. By cutting-edge one should also consider absolutely necessary techniques in special settings or given areas
- E-Learning and MOOCs through online resources.

4. Evaluation criteria for the experts and the selection committee

- Quality of the course (topics, organization) and the team of teachers
- Relevance and expected impact on public health and research, at the regional and national level, especially for the institutes of the IPIN
- Priority will be given to courses conducted in an institute from the Institut Pasteur International Network
- The PI or co-PI must be from an IPIN institute
- Presented budget in line with the course objectives
- International dimension of the course (participants)
- Local and international visibility, strengthening the IPIN in the Region
- Courses already realized in the past years should consider to:
 - o Increase co-funding, reduce the funding asked to the Association, in order to be financially autonomous in about 4 years, and/or
 - o Change the course place in order to make other regions benefit from it

5. Requirements to be respected for each proposal, especially financial

- At least 50% of the students must come from the IPIN
- Funding from the Association will be limited to maximum 80% of the total course budget (at least 20% co-funding from external funds must be presented). If co-funding are not confirmed at the end of the call opening, write the probable ones Generally, a course less

than 6 days duration would have a budget up to 20 000 EUR and 2 weeks duration, up to 30 000 EUR

- 85% of the awarded funding will be sent by wire transfer to the organizing institute 3 to 4 months before the course; the other 15% will be transferred after reception of the course report
- Eligible expenses in the amount awarded by the Association are: consumables; plane tickets in economic fare only ; hotel expenses; catering; communication fees; local transport fees; other direct fees for the course organization (for any question, contact the Association)
- Ineligible expenses are: equipment; payments to teachers or students; per-diems; room renting in an Institute of the Network; overhead by an institute of the Network

By “ineligible expenses” we mean that the cited items may not be taken into account as direct expenses on the Association’s funding. Nevertheless, the in-kind participation of the receiving Institute may be valued as co-funding. Ineligible items may be taken into account on other external funding, if the funders agree.

6. Course report

A technical and financial report shall be sent one month after the end of the course. A template will be given, including:

- Information about the course’s general organization, the selection procedure of the participants
- The course programme and teachers participation
- Participants list (names, nationality and origin institution)
- Global appreciation about the participants’ level
- Participants evaluation process
- List of the distributed documents
- Summary of the participants’ satisfaction enquiry

Only when this report is received, the remaining 15% funding will be transferred from the Association to the organizing Institute.

<http://cours.pasteur-international.org/?lg=en>

<https://www.pasteur.fr/en/international-en>